

Job Description: Nurse Navigator

Nurse Navigator: Key Roles & Responsibilities

Position Overview

The *Nurse Navigator* is to provide regional support for care navigation services. This position will serve as a liaison between patients, healthcare providers, including specialty providers and human service agencies to reduce barriers to care and assure the patient receives the care they need when it is needed. The Nurse Navigator works with individual to identify barriers to care and develop a comprehensive, goal-oriented plan. This position also serves as a resource for the lay care coordination team helping to answer medically complex questions and serve as a resource for the care coordination team and their clients.

The successful candidate will exhibit the following:

- *Culture Champion* – Commitment to the Partnership’s mission and working with diverse partners.
- *Results Producer* – A results-focused orientation with a proven track record of exceeding goals.
- *Agility* – Ability to think strategically, foresee opportunities and challenges and adapt as needed.
- *Strong Communicator* – Excellent written and oral communication skills.
- *Organization* – Exceptional capacity to manage details, monitor progress and adjust accordingly.
- *Action Oriented* – Enjoys working hard, tackling challenges and is not afraid to take ownership of a situation.

Supervision Received: The Nurse Navigator is based out of Steamboat office and supervised by the Integrated Community Care Coordinator Team Lead.

Supervision Exercised: No

Essential Duties:

- Assist patients in understanding their diagnosis, treatment options and the resources available, including educating patients about appropriate community services. Examples include teaching blood pressure monitoring and recording and interaction of medication and well-being.
- Completes in-takes of high-risk patients, working in partnership with patient, family and other members of the healthcare team as needed to assess and prioritize patient’s physical needs, mental well-being, family support system, financial resources and available community and government resources.
- Co-create patient specific goals, objectives and measures that meet the patient’s needs and that have been identified through assessment.
- Develops patient education programs and tools to support regional population.
- Triage patients using warm-hand-off nursing skills to efficiently and effectively utilize the lei-care coordination team.
- Collaborates with community service partners and lei-care coordination team to support population health.
- Performs assigned work safely, adhering to organization and program established safety rules and practices.
- Performs all other duties as assigned and requested.

Team Player:

- Engage in cross-organization efforts, connecting project work to the broader Partnership.
- Share unique skills and expertise with NCCHP team.



Position Qualifications

The Northwest Colorado Community Health Partnership is seeking candidates who meet or exceed the following qualifications:

Education/License:

- Bachelor’s Degree, minimum
- Active RN CO License without restriction

Experience:

- Ability to communicate effectively with diverse audiences including clients, community members, professional partners, funders and government agencies
- Preferred knowledge of healthcare delivery systems, chronic disease and treatment process and effect of illness on patient population
- Preferred knowledge of Maternal Child Health including screenings tools, developmental milestones, immunizations, etc)
- High levels of organizational skills with a focus on problem solving, detail oriented and follow through
- Ability to practice support and active listening, utilize motivational interviewing techniques and the ability to support patients during intense emotional periods
- Skills in identifying and using data to enhance collaborative work
- Competent with Microsoft Office products
- Experience in collaborative projects preferred
- Passion for social justice and treating all with equal respect and dignity
- Independent travel throughout the region, including during inclement weather

Requirements:

- Must provide proof of a valid driver’s license and adequate insurance coverage totaling at least \$300,000 per occurrence

Working Conditions:

- Up to 60% time traveling and working remotely
- Work location for administrative activity is in an accessible office environment
- Daily activity is 70-80% sitting, 20-30% walking/standing with occasional stooping, bending, reaching, twisting, and typing
- Office equipment would include phone, computer, printer, copier on a daily basis
- Position meets the criteria for Category 3 of OSHA’s guidelines for exposure to biohazards

I, _____ **acknowledge that on this date, I have received the following job description for my present position.**

Signature of Employee: _____ Date: _____

Signature of Supervisor: _____ Date: _____

Compensation:

Exempt Status 0.6 FTE, eligible for benefits that includes; Medical, Dental, Vision, Short-Term and Long-Term Disability Insurance, Life Insurance, Wellness Program, Retirement program, Flex Work Schedule
Pay Range Rate: \$29 to 32/hour